

Notice of Annual General Meeting

Please accept this as formal notice of the Annual General Meeting of the Parent Teacher Association of the International School Helsingborg, pursuant to PTA Constitution.

Date of notice	Friday, 29 December 2017.
Notice given to	All Parents, Guardians, Teachers, support staff, and other interested parties.

The Annual General Meeting of the ISH PTA will be held:

On (date)	Thursday, 1 February 2018.
At (time)	6:15pm for 6:30 pm commencement
At (venue)	Conference Room, ISH Petri Building: Östra Vallgatan 9, 251 89 Helsingborg

This Notice of Annual General Meeting is an important document, please read it carefully.

At the Annual General Meeting, parents, teachers, and others will have the opportunity to:

- ask questions and find out more about the ISH PTA and how it helps you, your child, and your child's teachers
- review the Minutes of the last AGM
- consider reports from ISH and its PTA
- consider the PTA's financial statements and the proposed annual budget for 2018
- vote on the adoption of the Draft new PTA Constitution
- listen to and discuss recommendations by your child's teacher
- listen to other parents' opinions and voice your opinion
- vote to appoint a new PTA Board for 2018, or come forward to become part of the PTA team
- vote to approve special decisions that may affect you and your child

Please register your intention to attend the AGM by 8:00pm, 31 January 2018.

Register your attendance via the new ISH PTA website www.ishpta.se under **Event List** at <https://www.ishpta.se/events/ish-pta-annual-general-meeting-2018/>

The Agenda for the Annual General Meeting, Minutes of the 2017 AGM, Draft new PTA Constitution, and Covering Letter are attached and available at www.ishpta.se for your information and review.

Should you have any queries about the ISH PTA or the 2018 AGM, please contact your PTA's Secretary, Jean-Pierre Alouan, by email at secretary@ishpta.se as soon as possible.

International School Helsingborg, Parent Teacher Association

Jean-Pierre Alouan
(Secretary)