



**INTERNATIONAL SCHOOL OF HELSINGBORG
PARENTS AND TEACHERS ASSOCIATION
BOARD MEETING**

Date of meeting: Wednesday the 25th of April 2018

Commenced: 5:30 pm

Concluded: 6:15 pm

Venue: ISH PYP Conference room

MINUTES OF MEETING

1. Opening remarks and Welcome

The Chair declared the meeting open

2. Approval of the agenda

The agenda was approved. Today's agenda will focus on bank signatory changes and the PTA fundraising event

3. Present at the meeting

Carla Johansen – Principal of PYP

Sally-Anne Drury – Principal of Kindergarten

Michael McAneney – Principal of MYP

Brendon Sidebottom – Outgoing Treasurer and PTA Webmaster

Chris Richardson – Chair

Christina Jellnor – Secretary

Excused

Yvette Larsson – member

Delia Aulisio – member

Sajid Hanif Khan – Treasurer

4. PTA Bank related

Handelsbanken's form of account signatory changes was signed by the Chair and the Secretary of the Board.

Form was later picked up and signed by the Treasurer. 3 more signatures remain to finalize the updating process.

Responsible Treasurer

5. Other business – Fund raising

During the May 26th LOPPIS/ BBQ event the following activities will be included:

- bottle tombola
- live music from MYP students
- face painting / nail painting / Henna hand painting
- and possibly a silent auction TBA

A joint communication of the “One item” initiative from Yvette Larsson and the PTA Loppis has been distributed.

Action points:

We need volunteers!

Class representatives and other parents are needed, both to help during the event the 26th and to help with organizing prior to the event.

A general mail will be distributed to ALL parents and a sign-up sheet will be prepared.

Responsible PTA

Pernilla from MYP may be able to help with class volunteers

Storage areas for donations to the PTA Loppis and One Item project has been designated on each floor of the Petri building by the PYP Principal.

Reception of donations has started for the PTA Loppis in the mornings and afternoons every day, but a reminder to all parents to participate in the donations should be sent out.

Tents to be reviewed and verified.

Responsible Sally-Ann, Delia and Brendon

MYP Principal is organizing students volunteering at the Loppis including students for the live music. *Responsible Michael*

Graphics communication such as banners, posters, flyers is being prepared.

Nicole has nicely finished the ad. The rest is in progress. The text to be cut and pasted into the weekly letter. *Responsible Delia*

Apart from promoting PTA the 26th of May a review of PTAs actions and contributions during the past school year will be presented at the Assembly.

Responsible PTA

For the running out “Ut spring” at the Studenten, a mini grant from the PTA has been paid to a DP student organizing the event. PTA will be there to help. A tent will be set up and drinks and others will be served.

The help from class parents would be needed. *Responsible PTA*

6. Next meeting

A preliminary date has been agreed for the next monthly board meeting to be the 4th of June at 5pm.

To be discussed at the meeting:

- Follow up of the fundraising event
- Preliminary calendar for next academic year
The Academic evening has been scheduled for August 21st and/ or August the 28th
- Date for the Welcome BBQ event
- Morning coffee

7. Meeting Closure

The meeting was declared closed at 6.15 pm