



**INTERNATIONAL SCHOOL OF HELSINGBORG
PARENTS AND TEACHERS ASSOCIATION
BOARD MEETING**

Date of meeting: Thursday 01-September-2022
Commenced: 8:00 am
Concluded: 9:00 am
Venue: ISH PYP Conference room

MINUTES OF MEETING

1. Opening remarks and Welcome

Formal introductions between the attendees.

2. Approval of the agenda

The agenda was not reviewed by prior circulation as below and approved.

- Updated details about PTA website
- Upcoming coffee morning events
- Upcoming winter events

3. Present at the meeting

- Pettersson Kristina - Principal of PYP
- Michael McAneney - Principal of DP
- Rankin Pernilla - Principal of MYP
- Homeira Joshaghani - Principal of EYP
- Michael Sajan - PTA Secretary
- Saravana Raj - PTA chair

4. Meeting discussion

- PTA website is back alive. But some of the pages are missing and that needs to be restored.
- PTA responsibility for re-initiating events of the academic 2022 - 2023 was discussed at high level. The events are discussed and frozen and finalized with date & time.
- PTA meetings on every first Friday of the month. The dates identified are October 7th, November 11th and December 2nd.
- Coffee mornings on every last Friday of the month. The dates identified are 30th September, 28th October and 25th November.

- Inventory and Merchandise in the PTA room will be reviewed and cleaned by the PTA members.

5. Action Item

6. Other issues

- No major disturbance and periodically if any new issue it will be addressed with immediate attention.

7. Next meeting

The next meeting is planned for October 7th.

8. Meeting Closure

The meeting was declared closed at 9am.