



**INTERNATIONAL SCHOOL OF HELSINGBORG
PARENTS AND TEACHERS ASSOCIATION
ExtraOrdinary General Meeting**



Date of meeting: 10-11-2023
Commenced: 08:25 am
Concluded: 09:15 am
Venue: ISH PYP Conference Room

Topic	Discussion/Decision	Responsible
Opening Remarks and Welcome	Welcome to everyone and explanation of the call for the meeting.	Kimberly
Attendees of the meeting	<ol style="list-style-type: none"> 1. Michael McAneney 2. Sabil Sayin 3. Kimberly Fischer 4. Ryan Inkley 5. Homeria Joshaghani 6. Ruth Kerry 7. Kristina Pettersson 8. Daniel Tore 9. Lotta Bornebusch <p>No proxies were sent forward to the secretary.</p>	
Determinant of a Quorum	Reviewed attendance list and constant requirements. The requisite Quorum as required by law was present or represented.	Confirmed by Michael and Kimberly
Treasurer Confirmation	<p>Kapil is stepping down. Kapil was thanked for his service and wished all the best for the future.</p> <p>Outgoing: Kapil Agrawal</p> <p>Incoming to be voted in: Sabil was unanimously voted in by all present .</p> <p>Minutes to be signed and bank accounts to be transferred. (4 holders – Head of School, Chair, Secretary and treasurer)</p>	All present confirmed

<p>Reaffirmation of the PTA Board</p>	<p>A new Treasurer has been elected. The position of Chairperson as well as Secretary will remain.</p> <ol style="list-style-type: none"> 1. Kimberly Fischer as Chairperson 2. Ryan Inkley as Secretary 3. Sibel Sayin as Treasury 	<p>All present confirmed</p>
<p>General</p>	<p>Constitution vote of change:</p> <p>The constitution needed to be changed to ensure the board had clear voting powers and that the positions of board members were clearly explained. The constitution needed to be more robust around security and handling of funds and this was addressed to.</p> <p>Ryan explained the changes to the constitution.</p> <p>The new constitution was made available for everyone on the website prior to the meeting.</p> <p>All voted in favour of the constitution being changed and thus exceeded the 75% quorum as prescribed by the previous constitution.</p> <p>The new constitution is in effect immediately.</p>	<p>Ryan</p> <p>Kimberly held the vote</p> <p>All present confirmed</p>
<p>Signatures</p>	<p>Signatures of all present were obtained. Signatures of the constitution were obtained.</p>	<p>All</p>
<p>Meeting Closure</p>	<p>The meeting was declared closed at 09:15</p>	<p>Kimberly</p>